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The aims and objectives of these training materials

When you have completed these training materials you will:

- be familiar with the fundamental principles of **domiciliary care** and know how these can be used to maintain the independence of service users with minimal risk
- be able to identify how your practice as a **domiciliary care worker** might be influenced by legislation, policies, procedures and relationships at work
- recognise how best practice at work can maintain the health, safety, security and well-being of colleagues and service users in the **domiciliary care environment**
- be able to indicate how the domiciliary care worker can communicate safely and effectively with colleagues, other professionals and service users
- be able to state how the domiciliary care worker might utilise policies and procedures to recognise, and then respond appropriately to, the potential abuse and neglect of people in their own homes
- be able to indicate how support and supervision in the workplace might contribute to the development of the skills and knowledge of the domiciliary care worker.

How to use these training materials

Throughout each chapter, the symbol ☺ is used to assist you with your learning. This symbol prompts you to undertake a learning activity.

At the end of each chapter you are prompted by the 💡 symbol to complete a knowledge test. These short tests are intended to evaluate your learning. They are not intended to catch you out in any way; rather, they give you an opportunity to review what you have learned and to revisit and/or revise key parts of the chapter.

At the end of each chapter you are also prompted by the ✍ symbol. This asks you and your supervisor or mentor to record that you have satisfactorily completed each of the learning activities contained in the chapter.

If you undertake all of the learning activities and the knowledge tests, and place them in a portfolio, you will be able to demonstrate that you have satisfactorily completed the *Common Induction Standards* (Skills for Care, 2005). You may also be able to gain credit for your learning, for example, towards a National Vocational Qualification (NVQ).

Please read **Introduction** on page 3 for further information.

About the authors

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